

**Jim Doyle**  
Governor

**WISCONSIN DEPARTMENT OF  
REGULATION & LICENSING**



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**MARRIAGE AND FAMILY THERAPISTS SECTION  
EXAMINING BOARD OF MARRIAGE AND FAMILY THERAPY,  
PROFESSIONAL COUNSELORS AND SOCIAL WORK  
Room 180, 1400 E. Washington Avenue, Madison WI  
Contact: Kimberly Nania (608-267-7223)  
October 20, 2004**

**8:45 AM**

CLOSED SESSION – Screening Panel Committee – Screen Informal Complaints

**9:00 AM**

OPEN SESSION - CALL TO ORDER – ROLL CALL

Approval of Agenda

Introduction of New Section Members

A. Approval of Minutes of August 3, 2004

Administrative Report

B. Approval of 2005 Meeting Dates

C. Review of Board Roster for Database

Presentation of Proposed Stipulations

Presentation of Proposed Stipulations That May be Signed after Mailing of Agenda

Appearance Requesting Full Licensure – Sandra Helpsmeet

**9:20 AM**

D. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases

E. Status of Rules and Statutes

- Status of AODA Rule (CR 04-044)
- Copy of Order Adopting Emergency Rules Regarding Background Checks
- MPSW Rules

Continuing Education Issues – Ann Marie Starr

- CE Credit for Instructors
- CE Credit for Graduate Courses

F. Review of the MFT Brochure

G. Review of Frequently Asked Questions (FAQs) Marriage and Family Therapy

AAMFT Clinical Membership as Entry to Licensure

AAMFT Report - Linda Schwallie

- Educator's Summit Follow Up and Core Competencies Update

AMFTRB Report – Linda Schwallie

- CLEAR Conference
- Applicants Appeals Regarding Concern on Comprised National Exam

Coalition Report – Bruce Kuehl

WAMFT Report – Bruce Kuehl

Education Consortium – Ann Marie Starr

Developing a Vision for the MFT Section

Consulting with Legal Counsel

H. Informational Items

- FYI: Statewide Individual Provider Status Variance for Certified Outpatient Mental Health Clinics

Visitor Comments

CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.) - 10:30 am

Monitoring

Deliberation of Proposed Monitoring that May be Signed after Mailing of Agenda

I. Deliberation of Appearance and Request for Full Licensure – Sandra Helpsmeet

J. Request for Supervisory Approval – Jules O'Neal  
Rita A. Martino

Deliberation of Proposed Stipulations that May Be Signed after Mailing of Agenda

Deliberation of Administrative Warnings that May be Issued after Mailing of Agenda

K. Division of Enforcement – Case Status

- Case 03 MFT 003
- Other Cases as Identified by DOE

Application Reviews

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

Voting on Items Considered or Deliberated on in Closed Session, If Voting is Appropriate

DOE – Signature Collection

Other Section Business

ADJOURNMENT

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.